

## **Policies for Visitors From Travel Advisory States**

### **Helmsley Medical Tower Guest Facility**

Greetings...

We understand you are travelling to New York from a state for which a travel advisory has been put in place by New York State. We remind you that in accordance with the New York State Travel Advisory, individuals traveling from a state on the restrictive list are required to complete the Travel Health Form and to self-quarantine for 14 days. The New York State Travel Advisory and the Travel Health Form are available at [coronavirus.health.ny.gov/covid-19-travel-advisory](https://coronavirus.health.ny.gov/covid-19-travel-advisory). Additionally, in an effort to protect you and all building occupants we want to share the following building policies while you are staying with us.

- The expectation is that you will remain in your room for the majority of your time with us.
- When leaving your room, we ask that gloves and mask be worn.
- In the event there are more than 4 persons on an elevator, we ask that you kindly refrain from entering and wait for the next available elevator.
- Your room will not be serviced daily; however, every 5 days you will be provided fresh bed and bath linen. The linen being removed from the bed and bath area should be put in the bag in which the fresh linen is provided.
- If there is a building emergency requiring evacuation, gloves and mask must be worn as you exit the building. Please go to the corner of East 72nd Street and York Avenue to await further direction.
- If a delivery of food and or other items are coming up, we will call your room. All deliveries will be placed outside your door. The delivery person is instructed to knock and walk away. Please wait a few moments to allow the individual to step away before retrieving your items.
- Garbage pick-up will be handled twice daily at 10 am and 3 pm. Please give us one hour notice if you require a pick up.
- There should be no visitors during your time with us.

Feel free to contact our front desk if you need anything at all. We want you to be as comfortable as possible during your stay with us.

Thank you.